



# Workbook for Health Insurance Today: A Practical Approach, 5e

*Janet I. Beik AA BA MEd*

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Corresponding to the chapters in *Health Insurance Today, 5<sup>th</sup> Edition*, this workbook gives you practice with the skills you will need to succeed as a health insurance professional. Practical assignments reinforce the information in the text, and engaging learning activities and exercises challenge you to apply your knowledge to real-world situations.

- **Performance objectives** include hands-on, application-based learning activities with practice in areas such as completing claim forms, posting payments to a patient's ledger, filling out "Release to Return to Work" forms, and filling out Medicare appeals.
- **Critical thinking activities** strengthen your ability to apply health insurance concepts to a variety of challenging situations.
- **Defining Chapter Terms activities** help you review and understand key terms in each chapter.
- **Chapter assessments** test your knowledge of text content with multiple choice, true/false, short answer, fill-in-the-blank, and matching questions.
- **Problem solving/collaborative (group) activities** emphasize the importance of teamwork in the health care field.
- **Case studies** ask you to solve a real-world problem related to health insurance, such as completing a CMS-1500 claim form or explaining how HIPAA could affect someone recently out of work.
- **Application exercises** ask you to apply your knowledge and skills to real-world situations.
- **In-class projects and discussion topics** enhance your understanding of specific content from the text.
- **Internet Exploration exercises** in each chapter help you learn how to perform research online.
- **NEW! Key coverage of new topics** includes Medicare, Electronic Health Records, and Version 5010.
- **UPDATED! Additional ICD-10 coding content** prepares you for the upcoming switch to the new coding system in October 2015.
- **NEW! Content on Patient Protection and Affordable Care Act** ensures you stay current on these significant healthcare system changes.

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